



**NOTICE OF COMMUNITY DEVELOPMENT CORPORATION MEETING AND AGENDA  
THE CITY OF PRINCETON, TEXAS  
January 4, 2024**

The Community Development Corporation of the City of Princeton will meet in Special Meeting Session on January 4, 2024 at 6:00 PM Princeton Municipal Center 2000 East Princeton Dr. Princeton, Texas 75407 to discuss the following

**Jaisen Rutledge,**  
*Chair, Place 4*

**Kareem Evans,**  
*Vice Chair, Place 3*

**John Ragan,**  
*Director, Place 2*

**Jason Ash,**  
*Director, Place 5*

**Jeff Watson,**  
*Director, Place 7*

**Michelle Burk,**  
*Director, Place 6*

**Melissa Ned,**  
*Director, Place 1*

---

**CALL TO ORDER**

**ROLL CALL**

Jaisen Rutledge  
Kareem Evans  
John Ragan  
Jason Ash  
Michelle Burk  
Jeff Watson  
Melissa Ned

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**PLEDGE TO THE TEXAS FLAG**

Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible.

## **PUBLIC APPEARANCE**

Members of the public are allowed 3 minutes to speak. The Community Development Corporation is unable to respond or to discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to public inquiry or to recite existing policy in response to any inquiry.

## **CONSENT AGENDA**

All consent agenda items listed are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

### **Resolution CD 2024-01-04-R**

Discussion and possible action regarding Resolution CD 2024-01-04-R authorizing the funding for equipment for Community Engagement.  
[Resolution\\_CD\\_2024-01-04\\_R\\_Community\\_Engagement\\_Equipment\\_.pdf](#)

### **Minutes**

Discussion and possible action regarding the minutes of the December 7, 2023, Community Development Corporation Special Meeting.  
[CDC Meeting Minutes 12.07.23.docx](#)

### **CDC Financial Sales Tax**

Discussion and possible action regarding CDC Financial Statement and Sales Tax.  
[11.2023 Report-CDC.pdf](#)

## **REGULAR AGENDA**

### **2024- Community Events Update**

**001** Discussion and possible action regarding funds contributed to Community Events for FY 22-23.  
[Event budget\\_.pdf](#)  
[FY-2023-2024-Adopted-Annual-Budget-PDF.pdf](#)

### **2024- Fire Department Update**

**002** Presentation, discussion, and possible action regarding funds contributed to the Princeton Fire Department under the Community Preparedness Initiative for FY 22-23. Presented by Princeton Fire Chief Tom Harvey and FD Staff.

### **2024- Steven and Judy Deffibaugh Community Center**

**003** Discussion and possible action regarding storage at the Community Center. Requested by Chairman Rutledge.

### **2024- CDC Executive**

**004** Discussion and possible action regarding hiring a CDC Executive. Requested by Vice-Chairman Evans.

### **2024- CDC Bylaws**

**005** Update, discussion, and possible action regarding the CDC bylaws.  
[2023 CDC Bylaws - C14006D20230301DO2.pdf](#)

**2024- Used Equipment Initiative**

**006** Discussion regarding the implementation of a previously used sporting goods drop-off initiative to help support Parks and Recreation. Requested by Director Ash.

**2024- Budget Line-Item Review**

**007** Discussion and possible action regarding CDC budget line-items.  
[CDC\\_Budget\\_Worksheet\\_FY\\_23-24\\_\\_1\\_.pdf](#)

**2024- CDC Educational Facility**

**008** Discussion, update, and possible action regarding a CDC learning facility. Requested by Chairman Rutledge.

**2024- February 2024 Meeting Date**

**009** Discussion and possible action regarding the meeting date for February 2024.  
[February 2024.jpg](#)

**2024- Future Agenda Items**

**010** Possible action to approve requests for items to be placed on a future agenda and not for discussion of the requests.

**EXECUTIVE SESSION**

Executive Session: In accordance with Chapter 551 of the Texas Government Code, the Community Development Corporation may enter into CLOSED SESSION or Executive Session to discuss any of the following: Section 551.071, Texas Gov't Code: Consultation with the City Attorney on pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter on any item listed elsewhere within this agenda, and/or the subject matter listed below:

**1. CDC Grant Rubric**

**ACTION PERTAINING TO EXECUTIVE SESSION**

**REPORT AGENDA-CITY MANAGER**

1. City Council Meetings for January 2024: Monday, January 8, 2024, and Monday, January 22, 2024, at 6:30pm.
2. Next Regular CDC Meeting: TBD

**CDC REPORT AGENDA**

CDC Board of Directors report about items of community interest in which no action will be taken.

**ADJOURNMENT**

**CERTIFICATE**

I hereby certify the above Notice of Meeting was posted at the Princeton Municipal Center @ 12/28/2023 @ 16:22 and copies thereof were delivered to the Community Development Corporation Board of Directors.

*DeShawyna Walker*

DeShawyna Walker, EDC/CDC Coordinator

### **STATEMENT FOR ADA COMPLIANCE**

The City of Princeton acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e., sign interpretation services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Princeton sponsored public programs, services and/or meetings, the City requests the individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Amber Anderson, City Secretary, or other designated official at 972-734-2416. The Community Development Corporation reserves the right to consult in executive session with its attorney and to receive legal advice regarding any item listed on this agenda pursuant to Section 551.071(b).