



PRINCETON

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NOTICE OF COMMUNITY DEVELOPMENT CORPORATION SPECIAL MEETING AND AGENDA THE CITY OF PRINCETON, TEXAS February 7, 2024

The Community Development Corporation of the City of Princeton will meet in Special Meeting Session on February 7, 2024 at 6:00 PM Princeton Municipal Center 2000 East Princeton Dr. Princeton, Texas 75407 to discuss the following

Jaisen Rutledge,
Chair, Place 4

John Ragan,
Director, Place 2

Kareem Evans,
Vice Chair, Place 3

Jason Ash,
Director, Place 5

Jeff Watson,
Director, Place 7

Michelle Burk,
Director, Place 6

Melissa Ned,
Director, Place 1

CALL TO ORDER

ROLL CALL

Jaisen Rutledge
Kareem Evans
John Ragan
Jason Ash
Michelle Burk
Jeff Watson
Melissa Ned

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PLEDGE TO THE TEXAS FLAG

Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible.

PUBLIC APPEARANCE

Members of the public are allowed 3 minutes to speak. The Community Development Corporation is unable to respond or to discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to public inquiry or to recite existing policy in response to any inquiry.

CONSENT AGENDA

All consent agenda items listed are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Minutes

Discussion and possible action regarding the minutes of the January 4, 2024, and the January 18, 2024, Community Development Corporation Special Meetings.

[CDC Meeting Minutes 01.04.24.docx](#)

[CDC Special Meeting Minutes 01.18.24.docx](#)

CDC Financial Sales Tax

Discussion and possible action regarding CDC Financial Statement and Sales Tax.

[12.2023 Report-CDC.pdf](#)

REGULAR AGENDA

2024- Selection of Officers

014 Discussion and appointment of PCDC Chairperson and PCDC Vice-Chairperson.

2024- Meals on Wheels Update

015 Update, discussion, and possible action regarding the Meals on Wheels congregate site at the Steven and Judy Deffibaugh Community Center.

[Princeton Presentation Feb. 2024 - Updated.pptx](#)

2024- Princeton Lowry Crossing Chamber of Commerce Update

016 Update, discussion, and possible action regarding the Princeton Lowry Crossing Chamber of Commerce. Presented by Christi Houston with PLCCC. Requested by Director Jeff Watson.

[2024 Package.png](#)

[Sponsorship Packages.png](#)

2024- Princeton Printing Update

017 Update, discussion, and possible action regarding the purchase of products from Princeton Printing. Requested by Director Melissa Ned.

2024- Woody Williams Presentation

018 Presentation and discussion regarding the Woody Williams Monument Initiative presented by Colin Kimball.

2024- Covered Walkway

019 Discussion and possible action regarding a covered walkway at the Steven and Judy

Deffibaugh Community Center. Requested by Director Jason Ash.
[Porch Extension Civil Construction Plans 07.2023.pdf](#)

2024- Community Events Trailer

020 Discussion and possible action regarding the Community Events trailer sponsored by PCDC. Requested by Director John Ragan.

2024- PCDC Family Education Facility

021 Presentation and discussion regarding a PCDC Family Education Facility. Requested by Chairman Jaisen Rutledge.
[PCDC Family Education Facility.pptx](#)

2024- CDC Salary Contributions

022 Discussion, update, and possible action regarding a breakdown of CDC contributions to City salaries. Requested by Director Ragan.
[PCDC Contributions to City Salaries 2024.xlsx](#)

2024- Sales Tax Training

023 Discussion and possible action regarding the date for the sales tax workshop and selection of the instructor conducting the required sales tax training.

2024- Work Session Date

024 Discussion and possible action regarding the selection of a date to review the new PCDC agenda and budget formats.
[march-2024.png](#)

2024- PCDC Dress Code Policy

025 Update, discussion, and possible action regarding Resolution CDC-2024-02-07-R to adopt a PCDC dress code policy.
[Resolution CDC 2024-02-07-R PCDC Dress Code.docx](#)
[PCDC Dress Code Acknowledgment.pdf](#)
[PCDC Dress Code 2024.pdf](#)

2024- March 2024 Meeting Date

026 Discussion and possible action regarding the meeting date for March 2024.
[march-2024.png](#)

2024- Future Agenda Items

027 Possible action to approve requests for items to be placed on a future agenda and not for discussion of the requests.

EXECUTIVE SESSION

Executive Session: In accordance with Chapter 551 of the Texas Government Code, the Community Development Corporation may enter into CLOSED SESSION or Executive Session to discuss any of the following: Section 551.071, Texas Gov't Code: Consultation with the City Attorney on pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter on any item listed elsewhere within this agenda, and/or the subject matter listed below:

1. PCDC Grant

Texas Government Code 551.074 – Personnel Matters. (a) This chapter does not require a

governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee.

1. PEDC-PCDC CEO

ACTION PERTAINING TO EXECUTIVE SESSION

REPORT AGENDA-CITY MANAGER

1. City Council Meetings for February 2024: Monday, February 12, 2024, and Monday, February 26, 2024, at 6:30pm.
2. Next Regular/Special CDC Meeting: TBD

CDC REPORT AGENDA

CDC Board of Directors report about items of community interest in which no action will be taken.

ADJOURNMENT

CERTIFICATE

I hereby certify the above Notice of Meeting was posted at the Princeton Municipal Center @ 02.02.2024 @ 2:35pm and copies thereof were delivered to the Community Development Corporation Board of Directors.

DeShawyna Walker
DeShawyna Walker, EDC/CDC Coordinator

STATEMENT FOR ADA COMPLIANCE

The City of Princeton acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e., sign interpretation services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Princeton sponsored public programs, services and/or meetings, the City requests the individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Amber Anderson, City Secretary, or other designated official at 972-734-2416. The Community Development Corporation reserves the right to consult in executive session with its attorney and to receive legal advice regarding any item listed on this agenda pursuant to Section 551.071(b).