



**NOTICE OF COMMUNITY DEVELOPMENT CORPORATION MEETING AND AGENDA  
THE CITY OF PRINCETON, TEXAS  
July 11, 2023**

The Community Development Corporation of the City of Princeton will meet in Special Meeting Session on July 11, 2023 at 6:00 PM Princeton Municipal Center 2000 East Princeton Dr. Princeton, Texas 75407 to discuss the following

**Jaisen Rutledge,**  
*Chair, Place 4*

**Gabriel Rubio,**  
*Director, Place 1*

**John Ragan,**  
*Director, Place 2*

**Kareem Evans,**  
*Vice Chair, Place 3*

**Jason Ash,**  
*Director, Place 5*

**Jeff Watson,**  
*Director, Place 7*

**Michelle Burk,**  
*Director, Place 6*

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**CALL TO ORDER**

**ROLL CALL**

Jaisen Rutledge  
Kareem Evans  
Gabriel Rubio  
John Ragan  
Jason Ash  
Michelle Burk  
Jeff Watson

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all

## PLEDGE TO THE TEXAS FLAG

Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible.

## PUBLIC APPEARANCE

Members of the public are allowed 3 minutes to speak. The Community Development Corporation is unable to respond or to discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to public inquiry or to recite existing policy in response to any inquiry.

## CONSENT AGENDA

All consent agenda items listed are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

### Minutes

Discussion and possible action regarding the minutes of the June 6, 2023, Community Development Corporation Meeting.  
[CDC Meeting Minutes 06.06.23.docx](#)

### CDC Financial Statement

Discussion and possible action regarding CDC Financial Statement and Sales Tax.  
[08 CDC - May 2023.pdf](#)

## REGULAR AGENDA

### **2023- CDC Proposed FY 23-24 Budget**

**049** Discussion and possible action regarding CDC FY 23-24 proposed budget allocations.  
[GF Transfer - CDC.pdf](#)  
[CDC Budget Worksheet FY 23-24 \(1\).pdf](#)

### **2023- Public Hearing**

**050** CDC FY 23-24 budget.

### **2023- CDC Budget Approval**

**051** Discussion and possible action to adopt the CDC FY 23-24 budget and direct staff to present to City Council for inclusion in the City budget.

### **2023- People Feeding Princeton/Community Lifeline**

**052** Discussion and possible action regarding presentation from Karen Horn of People Feeding Princeton and Michael Schwerin of Community Lifeline.  
[Community Lifeline Center - Princeton Community Development Corporation 2023.pdf](#)  
[People Feeding Princeton Proposal.docx](#)

### **2023- Princeton Lowry Crossing Chamber of Commerce**

**053** Presentation, discussion, and possible action regarding available sponsorship options with the Princeton Lowry Crossing Chamber of Commerce. Presented by Nikki Krum with Princeton Lowry Crossing Chamber of Commerce.  
[2023 Christmas Parade.pdf](#)  
[2024 Banquet & Casino Night Sponsorship Packages \(Printable\).pdf](#)  
[2024 Relocation Guide Ad Space Options \(Printable\).pdf](#)

[2023 Golf Sponsorship Packages \(Printable\).pdf](#)  
[2023 Back To School Bash.pdf](#)

**2023- CDC Marketing Display Options**

- 054** Update, discussion, and possible action regarding CDC marketing display options and ad creation. Presented by Norm Pullen of Princeton Printing.  
[banners-01.jpeg](#)  
[banners-02.jpeg](#)  
[banners-03.jpeg](#)

**2023- CDC Website Page & Projects**

- 055** Update, discussion, and possible action regarding the CDC website page and adding CDC projects to the enhanced version of the website.  
[TX-Princeton Community Development Kickoff Presentation.pdf](#)  
[TX-Princeton Community Development DHP Project Timeline \(1\).pdf](#)

**2023- Steven and Judy Deffibaugh Community Center**

- 056** Update, discussion, and possible action regarding the following items:  
\$250 refundable deposit/Alcohol Special Permit Fee  
Update regarding additional tables and chairs purchase  
Previous versus current rental policies and procedures  
Generator purchase  
Landscaping/soundproofing  
Pew refurbishment  
Purchase/Budget Adjustment/Downtown Fitness Court

[Community Center Policies Procedures Updated 5-9-23.pdf](#)  
[Community Center Policies & Procedures.docx](#)  
[fitness court update1.docx](#)  
[landscape3.jpg](#)  
[landscape2.jpg](#)  
[landscape1.jpg](#)  
[furniture1.jpg](#)

**2023- Future Agenda Items**

- 057** Possible action to approve requests for items to be placed on a future agenda and not for discussion of these requests.

**EXECUTIVE SESSION**

Executive Session: In accordance with Chapter 551 of the Texas Government Code, the Community Development Corporation may enter into CLOSED SESSION or Executive Session to discuss any of the following:

Section 551.071, Texas Gov't Code: Consultation with the City Attorney on pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter on any item listed elsewhere within this agenda, and/or the subject matter listed below:

1. Parameters of in-kind contributions and grants.

**ACTION PERTAINING TO EXECUTIVE SESSION**

## REPORT AGENDA-CITY MANAGER

1. City Council Meetings for July 2023: Monday, July 10, 2023, and Monday, July 24, 2023, at 6:30pm.
2. Next Regular CDC Meeting: Tuesday, August 1, 2023, at 6pm.

## CDC REPORT AGENDA

## ADJOURNMENT

## CERTIFICATE

I hereby certify the above Notice of Meeting was posted at the Princeton Municipal Center @ 07.03.2023 @ 12:17pm and copies thereof were delivered to the Community Development Corporation Board of Directors.

DeShawyna Walker  
DeShawyna Walker, EDC/CDC Coordinator

## STATEMENT FOR ADA COMPLIANCE

The City of Princeton acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e., sign interpretation services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Princeton sponsored public programs, services and/or meetings, the City requests the individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Amber Anderson, City Secretary, or other designated official at 972-734-2416. The Community Development Corporation reserves the right to consult in executive session with its attorney and to receive legal advice regarding any item listed on this agenda pursuant to Section 551.071(b).