

Minutes
The City of Princeton
Community Development Corporation Special Meeting of January 4, 2024

The Community Development Corporation (CDC) of the City of Princeton, Texas, met in special session on January 4, 2024, at 6:00pm to discuss the following:

The following CDC Board of Directors were present: Chairman Jaisen Rutledge, Vice-Chairman Kareem Evans, Director John Ragan, Director Michelle Burk, Director Jeff Watson, Director Melissa Ned, and Director Jason Ash.

The following Staff Members were present: Assistant City Manager Shawn Fort, Director of Community Engagement Tenishea Turner, EDC/CDC Coordinator DeShawyna Walker, Fire Chief Tom Harvey, Deputy Fire Chief Michael Stiltz, Fire Marshall Jerry Miller, Fire Inspector Joe Cedeno, Fire Admin Trish Hall, Community Events Director Stephanie O'Brien, and Parks and Recreation Director Chase Bryant. Mayor Brianna Chacon and City Attorney Grant Lowry were also present.

Chairman **Rutledge** called the CDC Meeting to order at 6:00pm.

Chairman **Rutledge** called roll, present were CDC Directors **John Ragan, Jason Ash, Michelle Burk, Jeff Watson, Melissa Ned,** and CDC Vice-Chair **Kareem Evans** .

Chairman **Rutledge** led the Moment of Silence.

Chairman **Rutledge** led the Pledge of Allegiance.

Chairman **Rutledge** led the Pledge to the Texas Flag.

Chairman **Rutledge** announced Public Appearance. No one **spoke**.

Chairman **Rutledge** announced Consent Agenda: Consent Agenda: All consent agenda items listed are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Items on the Consent Agenda were: 1) Discussion and possible action regarding Resolution CD 2024-01-04-R authorizing the funding for equipment for Community Engagement. 2) Discussion and possible action regarding the minutes of the December 7, 2023, Community Development Corporation Special Meeting. 3) Discussion and possible action regarding CDC financial statement and sales tax. Director **Ash** made a motion to approve the Consent Agenda. Director **Ragan** seconded the motion. The motion carried unanimously.

Chairman **Rutledge** then announced the first item under the Regular Agenda: **(CDC-2024-001)**: "Discussion and possible action regarding funds contributed to Community Events for FY 22-23." Photos of party trailer were requested. **No additional action taken.**

Chairman **Rutledge** then announced the second item under the Regular Agenda:

(CDC-2024-002): "Presentation, discussion, and possible action regarding funds contributed to the Princeton Fire Department under the Community Preparedness Initiative for FT 22-23. Presented by Princeton Fire Chief Tom Harvey and FD Staff."
Director **Ash made a motion to** allocate \$5000 to provide the requested in-depth drone training. Director **Evans seconded the motion. The motion carried unanimously.**

Chairman **Rutledge** then announced the third item under the Regular Agenda:
(CDC-2024-003): "Discussion and possible action regarding storage at the Community Center. Requested by Chairman Rutledge." Portable unit and cost for addition to the building were requested. **No additional action taken.**

Chairman **Rutledge** then announced the fourth item under the Regular Agenda: **(CDC-2024-004):** "Discussion and possible action regarding hiring a CDC Executive. Requested by Vice-Chairman Evans." **Vice-Chairman Evans made a motion to** start the process of amending the bylaws to start the process of hiring a CEO. Director **Ash seconded the motion. The motion carried unanimously.**

Chairman **Rutledge** then announced the fifth item under the Regular Agenda: **(CDC-2024-005):** "Update, discussion, and possible action regarding the CDC bylaws." **No action taken.**

Chairman **Rutledge** then announced the sixth item under the Regular Agenda: **(CDC-2024-006):** "Discussion regarding the implementation of a previously

used sporting goods drop-off initiative to help support Parks and Recreation.

Requested by Director Ash.” **No action taken.**

Chairman **Rutledge** then announced the seventh item under the Regular Agenda: **(CDC-2024-007)**: “Discussion and possible action regarding CDC budget line-items.” Director **Ash made a motion to** create a line-item for the Woody Williams Gold Star Monument and include \$125,000. Director **Watson seconded the motion.** The **motion carried 5-2** with Vice-Chairman **Evans** and Director **Ragan** voting **against the motion.**

Chairman **Rutledge** then announced the eighth item under the Regular Agenda: **(CDC-2024-008)**: “Discussion, update, and possible action regarding a CDC learning facility. Requested by Chairman Rutledge.” **No action taken.**

Chairman **Rutledge** then announced the ninth item under the Regular Agenda: **(CDC-2024-009)**: “Discussion and possible action regarding the meeting date for February 2024.” Director **Ash made a motion to** hold the February 2024 meeting on Wednesday, February 7, 2024. Director **Ragan seconded the motion.** The **motion carried unanimously.**

Chairman **Rutledge** then announced Executive Session, Executive Session: In accordance with Chapter 551 of the Texas Government Code, the Economic Development Corporation may enter into CLOSED SESSION or Executive Session to

discuss any of the following: Section 551.071, Texas Gov't Code: Consultation with the City Attorney on pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter on any item listed elsewhere within this agenda, and/or the subject matter listed below: 1. CDC Grant Rubric.

The **Board convened** into Executive Session from **7:35pm until 8:19pm**.

Chairman **Rutledge** then announced Action Pertaining to Executive Session. **No action taken.**

Chairman **Rutledge** then announced the tenth item under the Regular Agenda: **(CDC-2024-010)**: "Possible action to approve requests for items to be placed on a future agenda and not for discussion of these requests." Special Session on Tuesday, January 16, 2024, at 7:30pm, Chamber of Commerce, Woody Williams presentation, Community Center covered walkway, CDC educational facility, update on signs **were added**.

Deputy City Manager **Fort** then announced the first item under **Report Agenda-City Manager**. "City Council meeting for January 2024. Monday, January 8, 2024, and Monday, January 22, 2024, at 6:30pm" Deputy City Manager **Fort** then announced the second item under Report Agenda. "Next Special CDC meeting will be held on

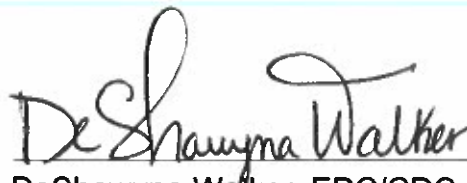
Wednesday, February 7, 2024, at 6:00pm.”

Chairman **Rutledge** then announced the CDC Report Agenda. “CDC Board of Directors report about items of community interest in which no action will be taken.”

No items were mentioned.

Chairman **Rutledge** suggested a motion to adjourn. **Time of adjournment was 8:23pm.**

 2/7/24
Jaisen Rutledge, Chairman Date

 2/7/24
DeShawyna Walker, EDC/CDC Coordinator Date