

Minutes
The City of Princeton
Special Community Development Corporation Meeting of July 11, 2023

The Community Development Corporation (CDC) of the City of Princeton, Texas, met in special session on July 11, 2023, at 6:00pm to discuss the following:

The following CDC Board of Directors were present: Chairman Jaisen Rutledge, Director John Ragan, Director Jeff Watson, Director Michelle Burk, and Director Jason Ash. Vice-Chairman Kareem Evans and Director Gabriel Rubio were absent.

The following Staff Members were present: City Manager Derek Borg, Director of Community Engagement Tenishea Turner, EDC/CDC Coordinator DeShawyna Walker, and Director of Parks and Recreation Chase Bryant.

Chairman **Rutledge** called the CDC Meeting to order at 6:01pm.

Chairman **Rutledge** called roll, present were CDC Directors **John Ragan, Jeff Watson, Jason Ash, and Michelle Burk.**

Chairman **Rutledge** led the Moment of Silence.

Chairman **Rutledge** led the Pledge of Allegiance.

Chairman **Rutledge** led the Pledge to the Texas Flag.

Chairman **Rutledge** announced Public Appearance. **No one spoke.**

Chairman **Rutledge** announced Consent Agenda: Consent Agenda: All

consent agenda items listed are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Items on the Consent Agenda were: 1) Discussion and possible action regarding the minutes of the June 6, 2023, Community Development Corporation Meeting. 2) Discussion and possible action regarding CDC financial statement and sales tax. **Director Ash made a motion to approve the Consent Agenda. Director Ragan seconded the motion. The motion carried unanimously.**

Chairman **Rutledge** then announced the first item under the Regular Agenda: **(CDC-2023-049):** "Discussion and possible action regarding the CDC FY 23-24 proposed budget allocations." **Director Ash made a motion to approve. Director Ragan seconded the motion. The motion carried unanimously.**

Chairman **Rutledge** then announced the second item under the Regular Agenda: **(CDC-2023-050):** "Public Hearing. CDC FY 23-24 budget." The item was **opened for discussion at 6:20pm. The item was closed for discussion at 6:21pm. No other action was taken.**

Chairman **Rutledge** then announced the third item under the Regular Agenda: **(CDC-2023-051):** "Discussion and possible action to adopt the CDC FY 23-24 budget

and direct staff to present to City Council for inclusion in the City budget.” Director **Ash made a motion to approve**. Director **Ragan seconded the motion**. The motion **carried unanimously**.

Chairman **Rutledge** then announced the fourth item under the Regular Agenda: **(CDC-2023-052)**: “Discussion and possible action regarding presentation from Karen Horn of People Feeding Princeton and Michael Schwerin of Community Lifeline.” **No action taken**.

Chairman **Rutledge** then announced the fifth item under the Regular Agenda: **(CDC-2023-053)**: “Presentation, discussion, and possible action regarding available sponsorship options with the Princeton Lowry Crossing Chamber of Commerce. Presented by Nikki Krum with Princeton Lowry Crossing Chamber of Commerce.” Director **Ash made a motion to approve** providing \$4,000 for the Christmas Parade, \$1,500 for Golf Towels, and \$5,000 for the Back to School Bash for a total of \$10,500. Director **Watson seconded the motion**. The motion **carried unanimously**.

Chairman **Rutledge** then announced the sixth item under the Regular Agenda: **(CDC-2023-054)**: “Update, discussion, and possible action regarding CDC marketing display options and ad creation. Presented by Norm Pullen of Princeton Printing.” **No action taken**.

Chairman **Rutledge** then announced the sixth item under the Regular Agenda: **(CDC-2023-055)**: "Update, discussion, and possible action the CDC website page and adding CDC projects to the enhanced version of the website." Director **Ash** made a **motion to approve** and allocate \$300 for the purchase of the domain and associated items for the CDC website. Director **Ragan** **seconded the motion**. The **motion carried unanimously**.

Chairman **Rutledge** then announced the sixth item under the Regular Agenda: **(CDC-2023-056)**: "Update, discussion, and possible action regarding the following items: \$250 refundable deposit/Alcohol Special Permit Fee, update regarding additional tables and chairs purchase, previous versus current rental policies and procedures, generator purchase, landscaping/soundproofing, pew refurbishment, purchase/budget adjustment/downtown fitness court." Chairman **Rutledge** made a **motion to approve** upholding the current policies and procedures, allowing for a one-time refund of \$250 for inaccurate information received by a specific customer. Director **Ash** **seconded the motion**. The **motion carried unanimously**. Tables and chairs purchase. **No action taken**. Previous versus current rental policies and procedures. **No action taken**. Generator purchase. **No action taken**. Landscaping/soundproofing. **No action taken**. Pew refurbishment. **The Board requested** Director Bryant to provide restoration information at the next CDC meeting. Purchase/budget adjustment/downtown fitness

court. Director **Ragan made a motion to approve** an \$80,000 increase in addition to the \$150,000 to provide artwork for the outdoor fitness court, bringing the total to \$230,000. Director **Ash seconded the motion.**

Chairman **Rutledge** then announced the seventh item under the Regular Agenda: **(CDC-2023-057):** "Possible action to approve requests for items to be placed on a future agenda and not for discussion of these requests." Update on the Future Recreation Center location and size, Caldwell Park update, Senior Exercise Program, CDC Web Content, Princeton Printing, Financials for Parks & Recreation, Steven & Judy Deffibaugh Community Center, and the CDC **were added.**

Chairman **Rutledge** then announced Executive Session, Executive Session: In accordance with Chapter 551 of the Texas Government Code, the Economic Development Corporation may enter into CLOSED SESSION or Executive Session to discuss any of the following: Section 551.071, Texas Gov't Code: Consultation with the City Attorney on pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter on any item listed elsewhere within this agenda, and/or the subject matter listed below: 1. Parameters of in-kind contributions and grants.

Executive Session began at 8:28pm.

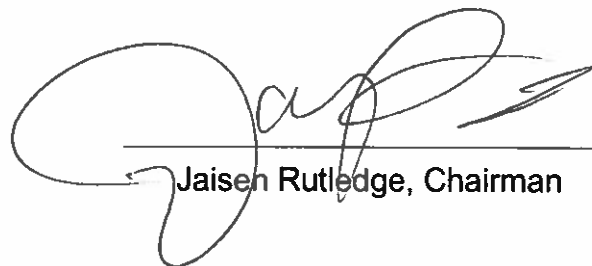
Executive Session ended at 9:20pm.

Chairman **Rutledge** then announced Action Pertaining to Executive Session. **No action taken.**

City Manager **Borg** then announced the first item under **Report Agenda-City Manager**. "City Council meetings for July 2023. Monday, July 10, 2023, and Monday, July 24, 2023, at 6:30pm." City Manager **Borg** then announced the second item under Report Agenda. "Next Regular CDC meeting will be held Tuesday, August 1, 2023, at 6:00pm."

Chairman **Rutledge** then announced the CDC Report Agenda. "CDC Board of Directors report about items of community interest in which no action will be taken." **No items were mentioned.**

Chairman **Rutledge** suggested a motion to adjourn. **Time of adjournment was 9:21pm.**



Jaisen Rutledge, Chairman 8/8/23
Date

DeShawyna Walker

8/8/23

DeShawyna Walker, EDC/CDC Coordinator

Date