

Minutes
The City of Princeton
Community Development Corporation
Special Meeting of
January 2, 2018

The Princeton Community Development Corporation met in a regular session in the City Council Chamber at City Hall, located at 123 West Princeton Drive, Princeton, Texas on Tuesday, January 2, 2018 at 6:00 p.m. The following CDC Board of Directors were present: President Steve Deffibaugh, Vice-President Richard Sheehan, Director Sue Baker, Director David Kleiber, Director Debbie Fahrenthold, and Director David Bishop. The following Staff Members were present: City Manager, Derek Borg and CDC/EDC Coordinator Nakia Patton.

President **Deffibaugh** presided and called the CDC Meeting to order at 6:02 PM.

President **Deffibaugh** called roll, present were Vice-President **Richard Sheehan**, Directors **Sue Baker**, **David Kleiber**, and **Debbie Fahrenthold**. **David Bishop** arrived at 6:03 PM.

President **Deffibaugh** led the Directors and audience in the invocation.

Director **Baker** led the Directors and audience in the Pledge of Allegiance.

Director **Bishop** led the Directors and audience in the Texas Pledge.

President **Deffibaugh** then announced **Citizen Appearance**. No one spoke.

President **Deffibaugh** then announced the Consent Agenda: All consent agenda items listed are considered to be routine by the Community Development Corp. and will be enacted by one motion. There will be no separate discussion of these items unless a Director so request, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. "Discussion and possible action regarding the minutes from the Regular Community Development Corporation meeting of November 6, 2018." Director **Sheehan** made a motion to approve the minutes from the Regular Community Development Corporation meeting of November 6, 2018. Director **Bishop** seconded the motion. The motion carried unanimously.

President **Deffibaugh** then announced the first item under the Special Agenda: **(Item 1)** "Discussion and possible action regarding an update from Eisenberg and Associates on the Branding and Messaging initiative." Director **Baker** made a motion to move forward with the branding and

initiative logo and tagline development. Director Fahrenthold seconded the motion. The motion carried unanimously.

President **Deffibaugh** then announced the second item under the Special Agenda (**Item 2**) "Discussion and possible action regarding the specifications and estimated cost for surveillance cameras to be placed in the City Parks." No action was taken.

President **Deffibaugh** then announced the third item under the Special Agenda (**Item 3**) "Discussion and possible action regarding a report from Kimley-Horn on the Opinion of Probable Cost (OPC) for the first phase of the park project." No action was taken.

President **Deffibaugh** then announced the fourth item under the Special Agenda (**Item 4**) "Discussion and possible action regarding an update on the Community Center and possible future intended use." Director **Bishop** made the motion to instruct staff to engage in the RFQ process to select an architect. Director **Baker** seconded the motion. The motion carried unanimously.

President **Deffibaugh** then announced the fifth item under the Special Agenda (**Item 5**) "Discussion and possible action regarding an update on the Veterans Park project and the conceptual layout." Director **Bishop** made the motion to approve the proposed design. Director **Sheehan** seconded the motion. The motion carried unanimously.

President **Deffibaugh** then announced the sixth item under the Special Agenda (**Item 6**) "Discussion and possible action regarding administrative services preparing the bid documents and contracts for Phase Two of the Parkview Heights Park project. Director **Bishop** made the motion to approve. Director **Kleiber** seconded the motion. The motion carried 4-1.

President **Deffibaugh** then announced the seventh item under the Special Agenda (**Item 7**) "Discussion and possible action regarding start time for the CDC meetings. Director **Sheehan** made the motion to change the Regular CDC meeting time to 5:30 pm. Director **Bishop** seconded. The motion carried unanimously.

President **Deffibaugh** then announced the eighth item under the Special Agenda (**Item 8**) "Discussion and possible action regarding the CDC balance statement. No action was taken.

President **Deffibaugh** then announced the ninth and final item under the Special Agenda (**Item 8**) "Consider a request for items to be placed on future agenda and **NOT** for discussion of these requests." **The Community Development Board** requested the following:

- Discussion and possible action on the CDC Regular Meeting date change from 1st Monday of each month.

President **Deffibaugh** then announced the items under the Report Agenda:

- City Manager, Derek Borg announced the next Regular meeting to be February 5, 2018 @ 5:30PM
- City Manager, Derek Borg gave an update on the current city projects.
- Board of Directors report about items of community interest regarding which no action will be taken.

President **Deffibaugh** made a motion to adjourn. Director **Bishop** seconded the motion. The motion carried unanimously.

President **Deffibaugh** adjourned the meeting at 8:29 PM



Steve Deffibaugh, President ATTEST:



Nakia Patton, CDC/EDC Coordinator