

**NOTICE OF TELECONFERENCE MEETING COMMUNITY DEVELOPMENT
CORPORATION MEETING AND AGENDA
THE CITY OF PRINCETON, TEXAS
September 8, 2020**

A quorum of the City Council or another City Board may be in attendance. It is not a certainty that a quorum or other number of the members of the City Council or another City-affiliated body will attend the meeting. No official action by the City Council or any City Board or commission, other than the Princeton Community Development Corporation, shall be taken.

The Community Development Corporation of the City of Princeton will meet in Teleconference Meeting Session on September 8, 2020 at 3:00 PM to discuss the following

Steven Deffibaugh,
President, Place 6

Gabriel Rubio,
Vice President, Place 1

Kori David,
Director, Place 2

Mary Harris,
Director, Place 3

Kenneth Mayberry,
Director, Place 4

Georgia Casas,
Director, Place 7

CALL TO ORDER

ROLL CALL

Steve Deffibaugh
Gabriel Rubio
Kori David
Mary Harris
Kenneth Mayberry
Kaitlyn Mathews
Georgia Casas

INVOCATION

CITIZEN APPEARANCE

Citizens are allowed 3 minutes to speak. The Board is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statement of specific factual information in response to a citizens inquiry or to recite existing policy in response to the inquiry.

CONSENT AGENDA

Consent Agenda: All consent agenda items listed are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and considered in its normal sequence on the agenda.

Minutes

Discussion and possible action regarding the minutes of the August 3, 2020
Regular Community Development Corporation Meeting.
[CDC Minutes 08-03-20.doc](#)

REGULAR AGENDA

CDC- Main Street Market

2020-043 Update and discussion regarding the Main Street Market, presented by Nikki Krum with the Princeton Chamber of Commerce.

CDC- Financial Report as of July 31, 2020 and the proposed FY 2021 Budget.

2020-044 Discussion and possible action regarding the current Community Development Corporation financial statement, sales tax, fund balance and the Proposed FY 2021 Budget.

[CDC - 7.2020.pdf](#)

[47 - CDC.pdf](#)

CDC- Park Signage

2020-045 Discussion and possible action regarding a motor vehicle usage Ordinance in City parks, presented by Parks and Recreation Director Chase Bryant, as requested by CDC President, Steve Deffibaugh.

[Motor vehicle operation within a park.docx](#)

CDC- Additional Rule Signage

2020-046 Discussion and possible action regarding additional rule signage placed on the trails in the City parks, presented by Parks and Recreation Director Chase Bryant, as requested by CDC Vice-President, Gabe Rubio.

[park sign cost.docx](#)

CDC- Community Center

2020-047 Discussion and possible action regarding forming a committee to develop programs and management of the Community Center.

CDC- Future Agenda Items

2020-048 Consider a request for items to be placed on a future agenda and NOT for discussion.

REPORT AGENDA - CITY MANAGER

- 1) City Council meetings for September 2020: Monday, September 14th and Monday, September 28th. Both meetings will be held at 6:30 p.m. and both meetings are teleconference meetings.
- 2) Next Regular CDC meeting is Monday, October 5th, 2020 at 3:00 p.m.

CDC REPORT AGENDA

CDC Board of Directors report about items of community interest in which no action will be taken.

ADJOURNMENT

CERTIFICATE

I hereby certify the above Notice of Meeting was posted at the Princeton City Hall @ _____ and copies thereof were delivered to the Community Development Corporation Board of Directors.

Tabatha Monk, City Secretary

STATEMENT FOR ADA COMPLIANCE

The City of Princeton acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e., sign interpretation services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Princeton sponsored public programs, services and/or meetings, the City requests the individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Tabatha Monk, City Secretary, or other designated official at 972-734-2416. The Community Development Corporation reserves the right to consult in executive session with its attorney and to receive legal advice regarding any item listed on this agenda pursuant to Section 551.071(b).

Minutes

The City of Princeton

Regular Community Development Corporation Meeting of August 3, 2020

The Community Development Corporation (CDC) of the City of Princeton, Texas, met in regular session via teleconference on August 3, 2020 at 3:00 p.m.

The following CDC Board of Directors were present: President Steve Deffibaugh, Vice President Gabriel Rubio, Director Kori David, Director Mary Harris and Director Georgia Casas. The following Directors were absent: Director Kenneth Mayberry. The following Staff Members were present: City Manager Derek Borg, City Secretary Tabatha Monk, Marketing Manager Debbie Cooke and Communications Specialist Nakia Patton.

President **Deffibaugh** called the **CDC Meeting to order at 3:02 PM.**

President **Deffibaugh** called roll, present were CDC Directors **Gabe Rubio, Kori David, Mary Harris and Georgia Casas.**

Mary Harris led the invocation.

President **Deffibaugh** announced Citizens Appearance. No one spoke.

President **Deffibaugh** announced the Consent Agenda: Consent Agenda: All consent agenda items listed are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and considered in its normal sequence on the agenda. Items on the **Consent Agenda** were: Discussion and possible action regarding the minutes of the July 7, 2020 Regular Community Development Corporation meeting. Vice President **Rubio made a motion to approve the Consent Agenda.** Director **Harris seconded the motion to approve.** The **motion carried**

unanimously.

President **Deffibaugh** then announced the first item under the Regular Agenda: **(CDC-2020-030 CDC Director, Place 5)**: “Introduction of Kaitlyn Mathews, the new CDC Place 5 Director, as appointed to the board by Mayor Pro-Tempore, Steve Deffibaugh.” No action taken.

President **Deffibaugh** then announced the second item under the Regular Agenda: **(CDC-2020-031 Financial Report as of June 30, 2020 and FY 2021 Preliminary Budget)**: “Discussion and possible action regarding the current Community Development Corporation financial statement, sales tax, and fund balance and FY 2021 Preliminary Budget.” No action taken.

President **Deffibaugh** then announced the third item under the Regular Agenda: **(CDC-2020-032 Main Street Market)**: Update and discussion regarding the Main Street Market, presented by Nikki Krum with the Princeton Chamber of Commerce.” Director **Harris made a motion to table this item until the next agenda.** Vice President **Rubio seconded the motion.** The motion carried unanimously.

President **Deffibaugh** then announced the fourth item under the Regular Agenda: **(CDC-2020-033 Princeton Area Chamber of Commerce Quarterly Report)** “Discussion and possible action regarding the Princeton Area Chamber of Commerce Quarterly Report, Statement of Activity and Statement of Financial Position.” No action taken.

President **Deffibaugh** then announced the fifth item under the Regular Agenda: **(CDC-2020-034 FD & PD ATV Spare Wheels and Tires)**: “Discussion and possible action regarding spare wheels and tires for the Fire Department and Police Department

ATV's." Vice President **Rubio made a motion to approve this item.** Director **Harris seconded the motion to approve.** The motion carried **5-1.**

President **Deffibaugh** then announced the sixth item under the Regular Agenda: **(CDC-2020-035 Voucher Stimulus Project):** "Discussion and possible action regarding the Voucher Stimulus Project." Director **Harris made a motion to approve a second round of this stimulus project and cards could be used 60 days from disbursement.** Director **Casas seconded the motion.** The motion carried **unanimously.**

President **Deffibaugh** then announced the seventh item under the Regular Agenda: **(CDC-2020-036 Community Center Project):** "Discussion, Update and possible action regarding the progress and contents of the Community Center Project." No action taken.

President **Deffibaugh** then announced the eighth item under the Regular Agenda: **(CDC-2020-037 Community Center Maintenance Program):** "Discussion and possible action regarding an annual maintenance program for the CDC Community Center, presented by Parks and Recreation Director, Chase Bryant." Vice President **Rubio made a motion to approve this item.** Director **Mathews seconded the motion to approve.** The motion carried **unanimously.**

President **Deffibaugh** then announced the ninth item under the Regular Agenda: **(CDC-2020-038 Park Signage):** "Discussion and possible action regarding "No ATV" signs added to the J.M. Caldwell Sr. Community Park, presented by Parks and Recreation Director Chase Bryant, as requested by CDC President, Steve Deffibaugh." Vice President **Rubio made a motion to approve table this item until the next agenda.** Director **Harris seconded the motion.** The motion carried **unanimously.**

President **Deffibaugh** then announced the tenth item under the Regular Agenda: **(CDC-2020-039 Emergency Location Markers)**: “Discussion, Update and possible action regarding the Emergency Location Markers on the City trails, presented by Parks and Recreation Director Chase Bryant, as requested by Director Mary Harris.” No action taken.

President **Deffibaugh** then announced the eleventh item under the Regular Agenda: **(CDC-2020-040 J.J. Book Wilson Memorial Park)**: “Discussion, update and possible action regarding J.J. Book Wilson Memorial Park, presented by Parks and Recreation Director Chase Bryant, as requested by Director Kori David.” No action taken.

President **Deffibaugh** then announced the twelfth item under the Regular Agenda: **(CDC-2020-041 CDC September Monthly Meeting)**: “Discussion and possible action to change the September Regular Monthly Community Development Corporation meeting from Monday, September 7, 2020 to Tuesday, September 8, 2020 due to the closure of the City of Princeton for the Labor Day holiday.” Vice President **Rubio made a motion to approve. Director Casas seconded the motion. The motion carried unanimously.**

President **Deffibaugh** then announced the thirteenth item under the Regular Agenda: **(CDC-2020-042 Future Agenda Items)** “Consider a request for items to be placed on future agenda and NOT for discussion.” No items were requested.

President **Deffibaugh** then announced the Report Agenda: City Manager: **Derek Borg** spoke on the following items: “City Council meetings for August 2020: Monday, August 10th and Monday August 24th. Both meetings will be held at 6:30 p.m.: Next Regular CDC meeting is Tuesday, September 8th at 3:00 p.m.

CDC Board of Directors reports about items of community interest regarding which no action will be taken. No items were discussed.

Vice-President **Rubio made a motion to adjourn the meeting.** Director **Harris seconded the motion.** The **motion carried unanimously.**

President **Deffibaugh** adjourned the meeting at 4:58 p.m.

ATTEST:

Steve Deffibaugh, Date
CDC President

Tabatha Monk, City Secretary Date

**CITY OF PRINCETON
BALANCE SHEET
COMMUNITY DEVELOPMENT CORPORATION
JULY 31, 2020**

| | <u>CDC</u> |
|--|---------------------|
| ASSETS | |
| Cash and cash equivalents | \$ 1,123,367 |
| A/R - Sales tax | 173,673 |
| Total Assets | <u>1,297,040</u> |
| Liabilities | |
| Payables | 66,678 |
| Total Liabilities | <u>66,678</u> |
| Fund Balances | |
| Commitment remaining for: | |
| Projects | |
| Community Center | 696,734 |
| Park improvements and equipment | 4,000 |
| Voucher Stimulus Project | 66,000 |
| Park Master plan | 2,000 |
| Caldwell Park | 71,665 |
| Unassigned | 389,963 |
| Total Fund Balances | <u>1,230,362</u> |
| Total Liabilities and Fund Balances | <u>\$ 1,297,040</u> |

**CITY OF PRINCETON
BUDGETARY COMPARISON SCHEDULE
COMMUNITY DEVELOPMENT CORPORATION
FOR TEN MONTHS ENDING JULY 31, 2020**

| | Budget | Actual | Variance with Final Budget - Positive (Negative) | Percentage of Budget |
|---|--------------------|---------------------|---|---------------------------------|
| REVENUE | | | | |
| Sales Taxes | \$ 712,500 | \$ 769,206 | \$ 56,706 | 107.96% |
| Interest Earned | 13,000 | 15,606 | 2,606 | 120.05% |
| Total Revenues | 725,500 | 784,812 | 59,312 | 108.18% |
| EXPENDITURES | | | | |
| Personnel Costs | 86,592 | 73,730 | 12,862 | 85.15% |
| Supplies & Maintenance | 6,800 | 11,275 | (4,475) | 165.81% |
| Services - Contract/Legal/Ins | 1,700 | 4,748 | (3,048) | 279.29% |
| Training/Education | 2,000 | 1,137 | 863 | 56.85% |
| Advertising, Dues, Publications | 500 | 1,908 | (1,408) | 381.60% |
| Promotional Services and Marketing | 15,000 | 45,650 | (30,650) | 304.33% |
| Consulting Services | 20,000 | - | 20,000 | 0.00% |
| Telephone, Cell, Copier Lease, Printing | 2,250 | 2,589 | (339) | 115.07% |
| Audit Expense | 3,000 | 2,500 | 500 | 83.33% |
| Website Maintenance | 500 | 1,860 | (1,360) | 372.00% |
| Market Days | 5,000 | 5,000 | - | 100.00% |
| Voucher Stimulus Project | 81,250 | 15,250 | 66,000 | 18.77% |
| Automatic Electronic Defibrillator | 42,461 | 42,461 | - | 100.00% |
| Capital Equipment - 2 UTVs | 57,537 | 56,607 | 930 | 98.38% |
| Park Master Plan | 2,000 | - | 2,000 | 0.00% |
| Parkview Heights | 2,000 | - | 2,000 | 0.00% |
| Community Center | 1,245,000 | 548,266 | 696,734 | 44.04% |
| Park Equipment | 2,000 | - | 2,000 | 0.00% |
| Municipal Complex - Park | 112,350 | 113,168 | (818) | 100.73% |
| Veteran's Memorial Park | 11,990 | 18,275 | (6,285) | 152.42% |
| Caldwell Park Improvements | 150,000 | 78,335 | 71,665 | 52.22% |
| Monte Carlo - street beautification | 184,765 | 184,765 | - | -100.00% |
| Special Events general supplies | 5,879 | 5,879 | - | 100.00% |
| Debt Service: | | | | |
| 2019 Tax Note | 195,727 | 195,727 | - | -100.00% |
| 2011 GO | 42,333 | 42,333 | - | 100.00% |
| Total Expenditures | 2,278,634 | 1,451,463 | 827,171 | 63.70% |
| Excess of revenues over expenditures | (1,553,134) | (666,651) | (767,859) | 42.92% |
| OTHER FINANCING SOURCES (USES) | | | | |
| Transfer to Community Events | 17,000 | 12,750 | 4,250 | 75.00% |
| Total other financing sources (uses) | 17,000 | 12,750 | 4,250 | 75.00% |
| Net Change in Fund Balance | (1,536,134) | (679,401) | (763,609) | 44.23% |
| Fund Balance, October 1 | | <u>1,909,763</u> | | |
| Fund Balance, September 30 | | <u>\$ 1,230,362</u> | | |

**Community Development Corporation
Sales Tax Comparison**

| | <u>FYE 9/30/2020</u> | <u>FYE 9/30/2019</u> | <u>Difference</u> | |
|-------------------|----------------------|----------------------|-------------------|--------------|
| October | \$ 75,167 | \$ 59,267 | \$ 15,900 | 26.8% |
| November | 68,793 | 56,741 | 12,052 | 21.2% |
| December | 85,373 | 75,714 | 9,659 | 12.8% |
| January | 60,780 | 53,994 | 6,786 | 12.6% |
| February | 63,001 | 54,444 | 8,557 | 15.7% |
| March | 81,572 | 71,412 | 10,160 | 14.2% |
| April | 76,068 | 61,933 | 14,135 | 22.8% |
| May | 84,779 | 60,202 | 24,577 | 40.8% |
| June | 93,673 * | 69,700 | 23,973 | 34.4% |
| July | 80,000 * | 66,910 | 13,090 | 19.6% |
| August | - | 65,048 | (65,048) | -100.0% |
| September | - | 74,272 | (74,272) | -100.0% |
| | <u>\$ 769,206</u> | <u>\$ 769,637</u> | <u>\$ (431)</u> | <u>-0.1%</u> |
| Budget | \$ 712,500 | | | |
| Collected to date | 108% | | | |

* *Estimated: Sales tax monies to be received from State Comptroller
These estimates will be updated monthly*

**Community Development Corporation
Project Detail - FY2020**

| <u>Project Description</u> | <u>Budget</u> | <u>Amount Spent to-date</u> | <u>Vendor</u> |
|---|---------------|---------------------------------|------------------------------------|
| Caldwell Park Improvements (Res CD2019-11-12-R-1 for shades at Dog Park \$49,678) | \$ 93,353 | 857 | Home Depot |
| | | 49,678 | We Build Fun - shades for dog park |
| | | 19,200 | Green Frog - solar lights |
| | | 2,750 | Crosslink Texas of McKinney |
| | | 389 | Home Depot |
| | | 1,975 | Vitz Metals |
| | | 3,038 | Kimley Horn |
| Market Days | \$ 5,000 | 5,000 | Chamber of Commerce |
| Voucher Stimulus Project | \$ 81,250 | 2,600 | CSP Group - printing of cards |
| | | 7,025 | Rivera's |
| | | 575 | Jocy's |
| | | 13 | Deseye LLC |
| | | 50 | Supercuts |
| | | 1,400 | Mai Capital LLC dba Artistic Nails |
| | | 2,013 | Las Rocas |
| | | 212 | Thirumala Group LLC |
| | | 125 | D2D Dental |
| | | 937 | SPS Foods LLC Pizza Hut |
| | | 250 | Boba House |
| | | 50 | Mornings in the World LLC |
| AEDs | \$ 42,461 | 42,461 | Stryker Sales |
| Municipal complex park design (Res CD2019-11-12-R-2) | \$ 112,350 | 113,617 | GFF |
| Community Center (Res CD2019-10-07-R, \$599,981.40 for civil site work) | \$ 1,245,000 | 541,235 | Mike Rogers Construction |
| | | 2,601 | Tolunay Wong Eng |
| | | 521 | Kimley Horn |
| | | 3,909 | PGAL |
| Special Events-barricades | \$ 5,879 | 5,879 | GFF |
| Veteran's Memorial Park | \$ 11,990 | 9,275 | Kimley Horn |
| | | 9,000 | Tree light maintenance |
| Monte Carlo street project | \$ 184,765 | \$ 184,765 | trees & street signs |

Community Development Corporation
Project Detail - FY2020 (continued)

| Project Description | Budget | Amount Spent to-date | Vendor |
|---------------------|--------------|-------------------------|-----------------|
| Purchase 2 UTV's | \$ 56,647 | 56,607 | (Police & Fire) |
| Parkview Heights | \$ 2,000 | - | |
| Park equipment | \$ 2,000 | - | |
| Park Master Plan | \$ 2,000 | - | |
| | \$ 1,844,695 | \$ 1,068,007 | |

Community Development Corporation

Fund Balance Summary

Beginning Fund Balance October 1, 2018 \$ 911,421

Project Commitments-FY2019:

| | | |
|-------------------------------------|---------|-----------|
| Community Events | 17,000 | |
| Debt Service | 55,359 | |
| Park Master Plan | 6,145 | |
| Parkview Height | 185,030 | |
| Community Center | 116,492 | |
| Caldwell Park Improvements | 518,944 | |
| Disc Golf Course - FY2018 remaining | 17,324 | |
| Veteran's Memorial Park | 31,170 | (947,464) |

Add:

| | |
|------------------------|-----------|
| Revenues FY 2019 | 794,522 |
| 2019 Tax Note Proceeds | 1,245,000 |

Less:

| | |
|--------------------------------|-----------------|
| Operating Expenditures FY 2019 | <u>(93,716)</u> |
|--------------------------------|-----------------|

Unassigned Fund Balance, September 30, 2019 \$ 1,909,763

Beginning Fund Balance October 1, 2019 \$ 1,909,763

Project Commitments-FY2020:

| | | |
|---|-----------|-------------|
| Community Events | 17,000 | |
| Debt Service | 238,060 | |
| Chamber of Commerce-Market Days | 5,000 | |
| Voucher Stimulus Project | 81,250 | |
| Special projects | 63,416 | |
| Monte Carlo - trees and street signs | 184,765 | |
| Municipal Center park design | 112,350 | |
| Park Improvements-(Parkview Heights) | 2,000 | |
| Park Equipment-(including security cameras) | 2,000 | |
| AED - (committed in FY2019) | 42,461 | |
| Park Master Plan | 2,000 | |
| Caldwell Park | 150,000 | |
| Community Center - construction | 1,245,000 | |
| Veteran's Memorial Park | 11,990 | (2,157,292) |

Add:

| | |
|-----------------------------------|---------|
| Projected Revenues FY 2020 | 909,200 |
|-----------------------------------|---------|

Less:

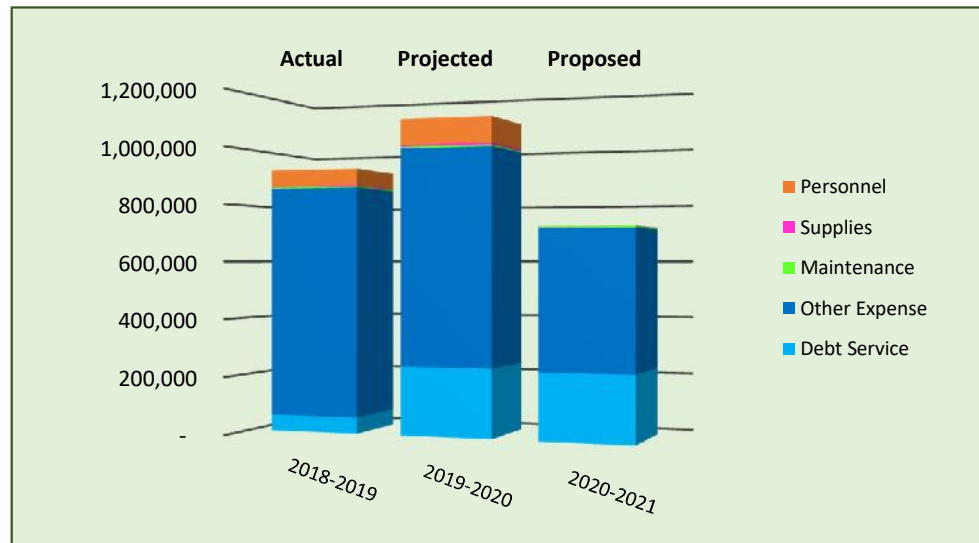
| | |
|---|------------------|
| Projected Operating Expenditures FY 2020 | <u>(155,397)</u> |
|---|------------------|

Projected Unassigned Fund Balance, September 30, 2020 \$ 506,274

| | | |
|----------------|--|-----------------------|
| FUND 10 | TYPE B | ACCOUNT |
| CDC | COMMUNITY DEVELOPMENT CORPORATION | 600-00; 500-00 |

The Community Development Corporation (CDC) was incorporated on July 3, 1997. The CDC is governed by a seven-member board appointed by and serving at the pleasure of the City Council. Funding for CDC occurs by the City transferring 1/4 sales tax revenues collected by the City of Princeton. The purpose of the CDC is to promote projects to enhance the community and the citizens of Princeton. The 4B expenditures are subject to the provisions of the Development Corporation Act of 1979 and Local Government Code, Title 12, Subtitle C1. The sales tax enables the City of Princeton to undertake quality-of-life projects and community programs.

| EXPENSE SUMMARY | | | | | |
|------------------------|---------------------|---------------------|---------------------|-------------------|----------------------|
| Classification | Actual | Budget | Projected | Proposed | % Change from |
| | 2018-2019 | 2019-2020 | 2019-2020 | 2020-2021 | 2019-2020 |
| Personnel | \$ 57,709 | \$ 86,592 | \$ 89,367 | \$ - | -100% |
| Supplies | 2,909 | 800 | 6,150 | 700 | -13% |
| Maintenance | 4,348 | 6,000 | 6,000 | 6,128 | 2% |
| Other Expense | 804,362 | 885,300 | 752,885 | 481,627 | -46% |
| Capital Outlay | 116,492 | 1,245,000 | 1,245,000 | 32,605 | 100% |
| Debt Service | 55,359 | 238,060 | 238,060 | 229,940 | -3% |
| TOTAL | \$ 1,041,179 | \$ 2,461,752 | \$ 2,337,462 | \$ 751,000 | -69% |



Accomplishments:

- * Assisted in the completion of the Disc Golf course
- * Provided funding for the Dog Park at J. M. Caldwell Park
- * Sponsor 4th of July event
- * Completion of the Parkview Heights Park
- * Architectural design of the Community Center
- * Partnered with Chamber of Commerce to promote the City and assist with the Chamber's operational costs

| | | |
|----------------|--|-----------------------|
| FUND 10 | TYPE B | ACCOUNT |
| CDC | COMMUNITY DEVELOPMENT CORPORATION | 600-00; 500-00 |

Goals:

- Complete the renovation/construction of the Community Center
- Funding assistance for improvements to Veteran's Memorial Park
- Funding assistance for improvements to J. M. Caldwell Community Park

Objectives:

To continue to assist the City to improve the quality-of-life for the citizens and enhance community programs.

| REVENUE DETAIL | | | | | |
|-------------------|---------------------|---------------------|------------------------|-----------------------|----------------------------|
| Classification | Actual 2018-2019 | Budget 2019-2020 | Projected 2019-2020 | Proposed 2020-2021 | % Change from 2019-2020 |
| Park sales tax | \$ 384,818 | \$ 356,250 | \$ 356,250 | \$ 367,500 | 3% |
| Street sales tax | 384,818 | 356,250 | 356,250 | 367,500 | 3% |
| Interest | 24,886 | 13,000 | 16,000 | 16,000 | 23% |
| Tax Note Proceeds | 1,245,000 | - | - | - | 0% |
| TOTAL | \$ 2,039,522 | \$ 725,500 | \$ 728,500 | \$ 751,000 | 4% |

| EXPENSE DETAIL | | | | | |
|-------------------------|---------------------|---------------------|------------------------|-----------------------|----------------------------|
| Classification | Actual 2018-2019 | Budget 2019-2020 | Projected 2019-2020 | Proposed 2020-2021 | % Change from 2019-2020 |
| Personnel: | | | | | |
| Salaries | \$ 47,041 | \$ 64,376 | \$ 69,241 | \$ - | |
| Longevity | 181 | 231 | 229 | - | |
| Payroll taxes | 3,378 | 5,112 | 5,602 | - | |
| Retirement | 4,690 | 7,023 | 7,551 | - | |
| Insurance | 2,419 | 9,850 | 6,744 | - | |
| Sub-Total | 57,709 | 86,592 | 89,367 | - | -100% |
| Office supplies | 2,158 | 700 | 6,000 | - | |
| Postage | 136 | 100 | 150 | 200 | |
| Other | 615 | - | - | 500 | |
| Sub-Total | 2,909 | 800 | 6,150 | 700 | -13% |
| Ofc equip maint | 4,348 | 6,000 | 6,000 | - | |
| Comm Center maintenance | - | - | - | 6,128 | |
| Sub-Total | 4,348 | 6,000 | 6,000 | 6,128 | |
| SUBTOTAL | 64,966 | 93,392 | 101,517 | 6,828 | -93% |

FUND 10 **TYPE B** **ACCOUNT**
CDC **COMMUNITY DEVELOPMENT CORPORATION** **600-00; 500-00**

| EXPENSE DETAIL (continued) | | | | | |
|-----------------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|------------------------------------|
| Classification | Actual 2018-2019 | Budget 2019-2020 | Projected 2019-2020 | Proposed 2020-2021 | % Change from 2019-2020 |
| Contractual Services | 12,968 | 30,450 | 15,085 | 26,670 | |
| Advertising | 341 | 500 | 1,300 | 1,300 | |
| Promotional | 15,441 | 15,000 | 35,000 | 35,000 | |
| Marketing | - | 5,000 | 6,500 | 5,000 | |
| Administrative transfer | - | - | - | 78,785 | |
| Projects: | | | | | |
| Parks | 752,467 | 369,678 | 224,678 | 122,872 | |
| Parks - Muni complex | - | 112,350 | 120,000 | 100,000 | |
| Events | 17,000 | 17,000 | 17,000 | 17,000 | |
| Market Days | - | 5,000 | 5,000 | 5,000 | |
| Beautification | - | 184,765 | 184,765 | 60,000 | |
| Park equipment | - | - | - | 30,000 | |
| Public Safety-Parks | - | 62,307 | 62,307 | | |
| Voucher Program | - | 81,250 | 81,250 | | |
| Community Center | 116,492 | 1,245,000 | 1,245,000 | 32,605 | |
| Park Master Plan | 6,145 | 2,000 | - | - | |
| Sub-Total | 920,854 | 2,130,300 | 1,997,885 | 514,232 | -76% |
| TOTAL | \$ 985,820 | \$ 2,223,692 | \$ 2,099,402 | \$ 521,060 | -77% |
| DEBT SERVICE | | | | | |
| Classification | Actual 2018-2019 | Budget 2019-2020 | Projected 2019-2020 | Proposed 2020-2021 | % Change from 2019-2020 |
| Series 2019 | \$ - | \$ 195,727 | \$ 195,727 | \$ 192,000 | 100% |
| Issuance cost | 12,160 | | | | |
| Series 2011 | 43,199 | 42,333 | 42,333 | 37,940 | -10% |
| TOTAL | \$ 55,359 | \$ 238,060 | \$ 238,060 | \$ 229,940 | -3% |

In May 2011, the CDC agreed to reimburse the City for a portion of their Series 2011 General Obligation Refunding Bonds annually. This note will be paid in full in FY 2029.

In June 2019, the CDC agreed to reimburse the City for a portion of their 2019 Tax Note for the improvements to the Community Center. This Note will be paid in full in FY2026.

| | Amount Issued | Amounts Outstanding September 30, 2020 | To be retired in FY2021 | Amounts Outstanding September 30, 2021 |
|---------------|---------------------|---|----------------------------|---|
| Tax Note 2019 | \$ 1,183,940 | \$ - | \$ 192,000 | \$ 991,940 |
| Series 2011 | 941,259 | 315,324 | 37,940 | 277,384 |
| | \$ 2,125,199 | \$ 315,324 | \$ 229,940 | \$ 1,269,324 |

Motor vehicle operation within a park.

Motor vehicle means any vehicle propelled by mechanical power, such as, but not limited to, any passenger car, truck, truck-trailer, semi-trailer, camper, motorcycle, minibike, go-cart, golf-cart, dune buggy, all-terrain vehicle, utility terrain vehicle, or racing vehicle.

- (1) It shall be unlawful and an offense for any person to:
 - (a) Drive or operate any motor vehicle within a park, trails, or open space except on park streets, roadways designated for traffic or designated parking areas;
 - (b) Drive, use, operate, park or stop any motor vehicle at any place in a park in such a manner or condition as to endanger or interfere with the lawful traffic or use of a park street or parking area; or
 - (c) Stop, stand or park any motor vehicle in a park, except in designated parking areas; or to fail to park the entire motor vehicle within the limit lines of a designated parking stall, where such lines have been provided.

3-In-Line Message Centers with Literature Rack



\$4,438^{.85}

Large Vertical Message Centers



\$1,438^{.85}

Large Horizontal Message Centers



\$1,368.85

Literature Rack - Large Horizontal Message Center



\$368.85