

Minutes
The City of Princeton
Community Development Corporation
Regular Meeting of October 7, 2019

The Princeton Community Development Corporation met in a regular session in the City Council Chamber at City Hall, located at 123 West Princeton Drive, Princeton, Texas on Monday, October 7, 2019 at 3:00 p.m. The following CDC Board of Directors were present: President Steve Deffibaugh, Vice-President David Kleiber, Directors Mary Hodges, Gabriel Rubio, Damon Williams, and Kenneth Mayberry. The following Staff Members were present: Director of Public Works, Tommy Mapp, Director of Development Services, Shawn Fort, Environmental Education Coordinator, Michelle Day, Community Relations Coordinator, Stephanie O'Brien, Parks and Recreations Director, Chase Bryant, City Manager, Derek Borg, Marketing and Communications Manager, Debbie Cooke, and CDC/EDC Coordinator Nakia Patton.

President Steve Deffibaugh presided and called the CDC Meeting to order at 3:00 PM.

President **Deffibaugh** called roll, present were Directors **Rubio, Hodges, Williams, Kleiber** and **Mayberry**. Not present was Director **Bishop**.

President **Deffibaugh** led the Directors and audience in the invocation.

Director **Hodges** led the Directors and audience in the Pledge of Allegiance.

Director **Rubio** led the Directors and audience in the Texas Pledge.

President **Deffibaugh** then announced **Citizen Appearance**. No one spoke.

President **Deffibaugh** then announced the Consent Agenda: All consent agenda items listed are considered to be routine by the Community Development Corp. and will be enacted by one motion. There will be no separate discussion of these items unless a Director so request, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

"Discussion and possible action regarding the minutes from the Regular Community Development Corporation meeting of August 5, 2019." Director **Kleiber** made a motion to approve the consent agenda items. Director **Rubio** **seconded the motion. The motion carried.**

President **Deffibaugh** then announced the first item under the Regular Agenda: **(Item 1)** "Update and discussion regarding the marketing maps presented by Shai Roos with Stantec." No action taken.

President **Deffibaugh** then announced the second item under the Regular Agenda **(Item 2)** "Public hearing, discussion and possible action regarding the progress of the Municipal Park in the Crossroads development presented by Mark Bowles, GFF Landscape."

Public Hearing Opened at 4:03 PM, Closed at 4:04.

Director **Rubio** made a motion to approve funding for the engineering for improvements of the open space at the Municipal Park. Director **Mayberry** seconded the motion. The motion carried **RESOLUTION NO. CD 2019-11-12-R-2**

President **Deffibaugh** then announced the third item under the Regular Agenda **(Item 3)** "Discussion and possible action regarding a contract with Mike Rogers Construction for the construction of the site work at the CDC Community Center." Director **Rubio** made a motion to approve the funding for the construction of site work at the CDC Community Center. Director **Mayberry** seconded the motion. The motion carried. **RESOLUTION NO. CD 2019-10-07-R**

President **Deffibaugh** then announced the fourth item under the Regular Agenda **(Item 4)** "Update and discussion regarding the purchase of the automatic electronic defibrillator (AED) devices presented by Dustin Lankford, Princeton Fire Department." No action taken.

President **Deffibaugh** then announced the fifth item under the Regular Agenda (**Item 5**) "Discussion and possible action regarding a request from the Collin County Toys for Tots for the use of the sound system owned by the CDC on Saturday, December 7, 2019."

President **Deffibaugh** announced he will excuse himself from the vote on this agenda item. Director **Rubio** made a motion to approve the request from the Collin County Toys for Tots use of the sound system owned by the CDC on Saturday, December 7, 2019. Director **Hodges** seconded the motion. The motion carried.

President **Deffibaugh** then announced the sixth item under the Regular Agenda (**Item 6**) "Discussion and possible action regarding a resolution establishing a city-wide Green Initiative." Director **Williams** made a motion to approve the resolution establishing a city-wide Green Initiative. Director **Mayberry** seconded the motion. The motion carried. **RESOLUTION NO. 2019-10-07-R-1**

President **Deffibaugh** then announced the seventh item under the Regular Agenda (**Item 7**) "Public Hearing, discussion and possible action regarding a project to landscape and add trees and signage to Monte Carlo Blvd."

Public Hearing Opened at 4:33 PM, Closed at 4:34.

Director **Hodges** made a motion to approve **Option 1** presented in the project to landscape and add trees and signage to Monte Carlo. Director **Rubio** seconded the motion. The motion carried. **RESOLUTION NO. CD 2019-11-12-R**

President **Deffibaugh** then announced the eighth item under the Regular Agenda (**Item 8**) "Discussion and possible action regarding the purchase and installation of shade structures at the Dog Park, presented by Chase Bryant, Director of Parks & Recreation." Director **Rubio** made a motion to approve the purchase and installation of shade structures at the Dog Park. Director **Hodges** seconded the motion. The motion carried. **RESOLUTION NO. CD 2019-11-12-R-1**

President **Deffibaugh** then announced the ninth item under the Regular Agenda (**Item 9**) "Update and discussion regarding the addition of lighting at the Dog Park presented by Chase Bryant, Director of Parks & Recreation." No action taken.

President **Deffibaugh** then announced the tenth item under the Regular Agenda (**Item 10**) "Update and discussion regarding the location and timeline for the Splash Pad presented by Chase Bryant, Director of Parks and Recreation." No action taken.

President **Deffibaugh** then announced the eleventh item under the Regular Agenda (**Item 11**) "Update and discussion regarding the construction of the bridge at Monte Carlo Dr." No action taken.

President **Deffibaugh** then announced the twelfth item under the Regular Agenda (**Item 12**) "Update and discussion regarding the timeline of the construction for Beauchamp Blvd between Monte Carlo and US 380 and the entrance to the Community Park." No action taken.

President **Deffibaugh** then announced the thirteenth item under the Regular Agenda (**Item 13**) "Discussion and possible action regarding the current CDC Budget, Debt information, and Financial Balance Statement." No action taken.

President **Deffibaugh** then announced the fourteenth item under the Regular Agenda (**Item 14**) "Consider a request for items to be placed on future agenda and NOT for discussion." No action taken.

President **Deffibaugh** then announced the items under the Report Agenda:

City Manager

Reminder: The term of the individual appointed shall coincide with the term of office of the appointing council person and the term of the appointed director shall expire on the date of the election of the Council person. Appointments and/or re-appointments shall be made so the new directors take office in December following the City elections generally held in November. Provided, however, should there be a run-off required, the appointment shall be made within 30 days of the date the Council member takes office.

Directors whose terms are ending with the November 2019 election should email Nakia Patton with your intent to be reappointed by October 11, 2019.


Regarding Meetings: A quorum is always needed to conduct the Board of Director's meetings. If you know prior to a scheduled meeting that you will not be able to attend, please notify the board president or Nakia Patton as soon as possible.

- City of Princeton hosting the Community Yard Sale on Saturday, October 12, 2019.
- City Offices are Closed on Monday, October 14, 2019 in observance of Columbus Day
- Princeton Chamber of Commerce is hosting the 2nd Annual Golf Tournament on Monday, October 14, 2019 at 11 AM.
- City Council Meets on October 15 at 6:30 PM.
- Main Street Market is Saturday, October 19 in Downtown Princeton.
- Fall Festival is Saturday, October 26 at the JM Caldwell Community Park.
- Next Regular CDC Meeting is Monday, November 4, 2019 at 3 PM.

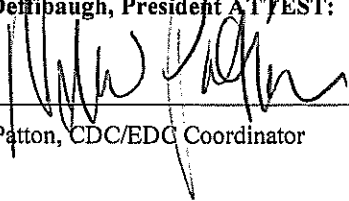
Board of Directors report about items of community interest regarding which no action will be taken.

Director **Mayberry** made a motion to adjourn. Director **Williams** seconded the motion. The motion carried unanimously.

President **Deffibaugh** adjourned the meeting at 5:13 PM



Steve Deffibaugh, President ATTEST:



Nakia Patton, CDC/EDC Coordinator