

Minutes  
The City of Princeton  
Community Development Corporation  
Special Meeting of October 31, 2019

The Princeton Community Development Corporation met in a special session at the City of Princeton Public Works Building, located 255 E. Monte Carlo Blvd, Princeton, TX 75407 on Thursday, October 31, 2019 at 3:00 p.m. The following CDC Board of Directors were present: President Steve Deffibaugh, Vice-President David Kleiber, Directors Mary Hodges, and Kenneth Mayberry. The following Staff Members were present: Director of Public Works, Tommy Mapp, Director of Development Services, Michelle Day, Community Relations Coordinator, Stephanie O'Brien, Parks and Recreations Director, Chase Bryant, City Manager, Derek Borg, Marketing and Communications Manager, Debbie Cooke, and CDC/EDC Coordinator Nakia Patton.

**President Steve Deffibaugh presided and called the CDC Meeting to order at 3:05 PM.**

President **Deffibaugh** called roll, present were Vice President Kleiber, Directors **Hodges** and **Mayberry**. Not present was Directors **Rubio** and **Williams**.

President **Deffibaugh** led the Directors and audience in the invocation.

Vice President **Kleiber** led the Directors and audience in the Pledge of Allegiance.

Director **Hodges** led the Directors and audience in the Texas Pledge.

President **Deffibaugh** then announced **Citizen Appearance**. No one spoke.

President **Deffibaugh** then announced the Consent Agenda: All consent agenda items listed are considered to be routine by the Community Development Corp. and will be enacted by one motion. There will be no separate discussion of these items unless a Director so request, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

“Discussion and possible action regarding the minutes from the Regular Community Development Corporation meeting of October 7, 2019.” Director **Hodges** made a motion to approve the consent agenda items. Director **Mayberry** **seconded the motion. The motion carried.**

President **Deffibaugh** then announced the first item under the Regular Agenda: **(Item 1)** “Update and discussion regarding the Community Center presented by Kimley-Horn.” No action taken.

President **Deffibaugh** then announced the second item under the Regular Agenda **(Item 2)** “Discussion and possible action regarding the Veterans Park Parking alignment presented by Kimley-Horn.” No action taken.

President **Deffibaugh** then announced the third item under the Regular Agenda **(Item 3)** “Discussion and possible action regarding the trees along Monte Carlo presented by Tommy Mapp, Director of Public Works.” No action taken.

President **Deffibaugh** then announced the fourth item under the Regular Agenda **(Item 4)** “Discussion and possible action regarding solar powered lights in and around municipal sites presented by Chase Bryant, Director of Parks & Recreation.” Director **Hodges** made a **motion to direct staff to allocate funds for the total purchase of LED lighting at the park in the amount of \$24,260.** Director **Mayberry** seconded the motion. The motion carried.

President **Deffibaugh** then announced the fifth item under the Regular Agenda **(Item 5)** “Discussion and possible action regarding the project for the construction of POW replica buildings and public sponsorship and engagement.” Vice President **Kleiber** made a **motion to have Kimley Horn present exhibits at a Public Hearing on Monday, December 2, 2019.** Director **Mayberry** seconded the motion. **The motion carried.**

President **Deffibaugh** then announced the sixth item under the Regular Agenda (**Item 6**) "Discussion and possible action regarding the tree clearance at the JM Caldwell Community Park in an effort to make the park more visible presented by Chase Bryant, Director of Parks & Recreation." No action taken.

President Deffibaugh then announced a break from 4:12 PM – 4:16 PM.

President **Deffibaugh** then announced the seventh item under the Regular Agenda (**Item 7**) "Discussion and possible action regarding the installation of wrought iron fencing to encompass the JM Caldwell Community Park presented by Kimley-Horn." No action taken.

President **Deffibaugh** then announced the eighth item under the Regular Agenda (**Item 8**) "Discussion and possible action regarding the purchase of steel barricades to be used at community events, presented by Stephanie O'Brien, Community Events Coordinator." Director **Mayberry** made a motion to approve the purchase of steel barricades to be used at community events. Director **Hodges** seconded the motion. The motion carried.

President **Deffibaugh** then announced the ninth item under the Regular Agenda (**Item 9**) "Discussion and possible action regarding the installation of markers along the walking trails to improve public safety by assisting first responders in locating members of the public in need of assistance presented by Chase Bryant, Parks & Recreation." No action taken.

President **Deffibaugh** then announced the tenth item under the Regular Agenda (**Item 10**) "Discussion and possible action regarding the current CDC Budget, Debt information, and Financial Balance Statement." No action taken.

President **Deffibaugh** then announced the eleventh item under the Regular Agenda (**Item 11**) "Consider a request for items to be placed on future agenda and NOT for discussion." No action taken.

President **Deffibaugh** then announced the items under the Report Agenda:

### ***City Manager***

Reminder: The term of the individual appointed shall coincide with the term of office of the appointing council person and the term of the appointed director shall expire on the date of the election of the Council person. Appointments and/or re-appointments shall be made so the new directors take office in December following the City elections generally held in November. Provided, however, should there be a run-off required, the appointment shall be made within 30 days of the date the Council member takes office.

The City is currently accepting applications for boards and commissions. Applications are available on the City Website.

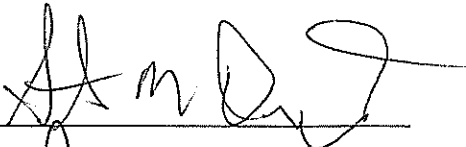
Regarding Meetings: A quorum is always needed to conduct the Board of Director's meetings. If you know prior to a scheduled meeting that you will not be able to attend, please notify the board president or Nakia Patton as soon as possible.

- Princeton celebrates Texas Arbor day with a tree planting ceremony on **Friday, November 1, 2019** at Monte Carlo Blvd. at 10:00 A.M.
- City Offices are closed on **Monday, November 11, 2019** in observance of Veterans Day.
- City Council Meets on **November 12** at 6:30 PM.
- City of Princeton Color Run **Saturday, November 16** at J.M. Caldwell Community Park.
- Main Street Market is **Saturday, November 16** in Downtown Princeton.
- City Offices are closed on **Thursday, November 28 and Friday, November 29, 2019** in observance of the Thanksgiving Day Holiday.
- Next Regular CDC Meeting is **Monday, December 2, 2019** at 3 PM.

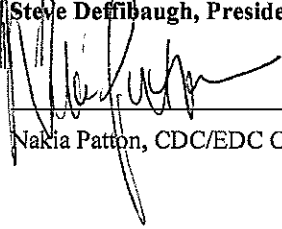
Board of Directors report about items of community interest regarding which no action will be taken.

Director **Hodges** made a motion to adjourn. Vice President **Kleiber** seconded the motion. The motion carried unanimously.

President Deffibaugh adjourned the meeting at 5:02 PM



Steve Deffibaugh, President ATTEST:



Nakia Patton, CDC/EDC Coordinator