

**CITY OF PRINCETON**  
**FIRE MARSHAL'S OFFICE REQUESTS**  
**FIRE PLAN REVIEW SUBMITTAL FORM AND PERMIT APPLICATION**

Indicate what service is being requested below:

Date of Application: \_\_\_\_\_

- |  |  |
|--|--|
| <input type="checkbox"/> Plan Review         | <input type="checkbox"/> New Construction    |
| <input type="checkbox"/> Fire Inspection     | <input type="checkbox"/> Change of Occupancy |
| <input type="checkbox"/> Permit Request      | <input type="checkbox"/> Renovation          |
| <input type="checkbox"/> Construction Permit |  |
| <input type="checkbox"/> Operational Permit  |  |
- 

Plan Requesting:  Commercial  Residential

Type of Plan:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Fire Sprinkler System             | <input type="checkbox"/> Underground Fire Line        | <input type="checkbox"/> Fire Alarm System |
| <input type="checkbox"/> Fire Suppression Hood System      | <input type="checkbox"/> Fire Suppression Spray Booth |  |
| <input type="checkbox"/> Fire Suppression Other Than Noted |   |  |
- Explain Plan Type: \_\_\_\_\_
- 

**PROJECT INFORMATION:**

**Project Name and Location:**

Name: \_\_\_\_\_ Square Footage: \_\_\_\_\_

Address: \_\_\_\_\_ Number of Stories: \_\_\_\_\_

Street Address

City

State

Zip

**Contractor Billing Address:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street Address

City

State

Zip

**General Contractor/Project Superintendent:**

**Point of Contact:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Business Phone Number:** \_\_\_\_\_ **Mobile/Cell:** \_\_\_\_\_

Is contractor registered with the City of Princeton? \_\_\_\_\_ YES or \_\_\_\_\_ No [City of Princeton Contractor Registration Form](#)

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Indicate what permit is/are being requested below:

\_\_\_\_\_ Fire Alarm Installation or Modification

\_\_\_\_\_ Standpipe System

\_\_\_\_\_ Fire Sprinkler System

\_\_\_\_\_ Private Fire Hydrant

\_\_\_\_\_ Underground Fire Service Main

\_\_\_\_\_ Automatic Fire-Extinguishing Systems

\_\_\_\_\_ Fire Pump and Related Equipment

\_\_\_\_\_ Permit Not Listed: \_\_\_\_\_

**FIRE ALARM:**

Complete for all new fire alarm installation AND alterations to existing fire alarm systems.

**Name of Installer:** \_\_\_\_\_ **Alarm Technician License Number:** \_\_\_\_\_

Wiring Method: \_\_\_\_\_ Class A \_\_\_\_\_ Class B \_\_\_\_\_ Other

**System Features:**

Application must include the following:

- Floor plans drawn to scale with device locations and ceiling heights.
- Manufacture's specifications and information for each type of system component.

**Note: Installer must obtain electrical permit prior to start of project.**

**FIRE SPRINKLER and STANDPIPE SYSTEMS:**

Complete for all fire sprinkler system installation AND alteration/modifications.

**Name of Installer:** \_\_\_\_\_

**Name of Designer:** \_\_\_\_\_

**Type of Fire Sprinkler:** \_\_\_\_\_

**Type of Standpipe:** \_\_\_\_\_

**Water Test Data:** \_\_\_\_\_

**Tested By:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Witnessed By:** \_\_\_\_\_

If this project is a modification to an existing system, please describe the project on a separate sheet.

Application must be accompanied by the following:

- Complete piping plans. full height cross-sections, and ceiling construction details.
- Manufacturer's specifications and information for each type of system component being installed.
- Fire pump manufacturer's specifications and information (if applicable).
- Sprinkler water storage tank information (if applicable).

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**AUTOMATIC FIRE SUPPRESSION SYSTEMS:**

Complete for all suppression systems installations AND alterations. (Except water sprinkler systems)

Name of Installer: \_\_\_\_\_

Type of Agent:      \_\_\_\_\_ Wet Chemical      \_\_\_\_\_ Dry Chemical      \_\_\_\_\_ Clean Agent (**Specify Type**)  
                                 \_\_\_\_\_ Other: \_\_\_\_\_

System Make: \_\_\_\_\_ System Model: \_\_\_\_\_

Application requires the following:

- Drawing of coverage area including equipment and device locations.
- Manufactures specifications and information of proposed system.
- Calculations for concentration of clean agents (If applicable)

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**PLAN REVIEW APPLICATION and PERMIT FEES:**

City of Princeton Ordinance No. 2018-09-10

Plan Review Fee: \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Inspection Fee: \_\_\_\_\_

Misc. Fees: \_\_\_\_\_

Total Permit / Application Fee: \_\_\_\_\_

Application Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

For Official Use Only:

Fee Code:      \_\_\_\_\_ 602 Inspection      \_\_\_\_\_ 605 Sprinkler      \_\_\_\_\_ Fire Plan Review